

S477 SOIL SCIENCE DISTINGUISHED SERVICE AWARD COMMITTEE

A. Status: Special Committee

B. Composition and Tenure:

The committee is composed of the three members of the Executive Committee. The Past President of the Society chairs the committee.

C. Functions:

1. To encourage nominations for this award.
2. To become familiar with the guidelines and procedures for this award and to be responsible for seeing that all nominations fulfill the required criteria of eligibility for the award.
3. To evaluate nominations and to select from among those nominated the most outstanding nominee for the award.

D. Procedures:

1. To receive, at the appropriate time, all nominations for this award from the Society Awards Chair, who in turn, distributes the nominations to the committee members.
2. The Chair advises all committee members of the scoring or ranking procedure to be followed and relays any other special instructions to the committee.
3. The Chair reports the results of the committee's selection process to the President of the Society.
4. The Chair activates and works with the committee on any special charges sent to the committee by the Board of Directors or the Executive Committee.
5. The Chair prepares the annual report of the Committee.

E. Presidential Responsibilities:

The SSSA President:

1. Cooperates with the committee in its activities, as appropriate or in response to need.
2. Notifies the committee directly of all deadlines on award selection, annual report, etc.

F. Description of Award:

The philosophy and purpose behind the Soil Science Distinguished Service Award is to recognize outstanding service to soil science by distinguished members of SSSA. The award consists of a certificate and a monetary award. A maximum of three awards may be granted in a given year.

G. Award Criteria:

The focus is on outstanding service to soil science scientifically, legislatively, or in any other form, to enhance the science for the benefit of mankind. Members eligible for the award must have 25 years or more of active membership in the Society and have ceased full-time professional employment.

H. Format for Nominations:

A format guide, approved by the Board of Directors or Executive Committee, is issued each year. The Chair and committee members shall receive a copy of this guide at the time it is mailed from Headquarters.

I. Eligibility of Nominations:

Nominations for this award are accepted only from individual active members of the Society. Members of the Executive Committee and members of the award committee are not eligible to submit nominations.

J. Eligibility of Nominees:

Membership in the Society is required for this award.

K. Team Nominations:

Teams are not eligible to receive the Soil Science Distinguished Service Award.

L. Scoring or Ranking Procedure:

Nominations are ranked by all committee members. One-half of the total number of award nominees (x) are ranked 1 thru x with the rest of the nominees given x + 1. Each member's ranking is conveyed in writing to the Chair, who totals the points received by each nominee. The award recipient is the nominee receiving the lowest score. The award need not be presented in a given year if it is judged that nominees do not meet the criteria.

M. Ties and a Deadlocked Committee:

1. The Award Committee is expected to make every effort to break tie votes.
2. If the Award Committee cannot break the tie vote, the Award Committee Chair vote to break the tie.