

S492 LLOYD R. FREDERICK SOIL TEACHING TRAVEL STUDY AWARD

A. Status: Special Committee

B. Composition and Tenure:

The award committee is composed of five persons, including the Chair. The term of service on the committee is for two years. The Chair, usually a second-year committee member, serves a one-year term.

C. Functions:

1. To encourage nominations for this award.
2. To become familiar with the guidelines and procedures for this award and to be responsible for seeing that all nominations fulfill the required criteria of eligibility for the award.
3. To evaluate nominations and to select from among those nominated the most outstanding nominee for the award.

D. Procedures:

1. The SSSA Headquarters Office distributes the nominations to the committee members and advises them of the scoring or ranking procedure to be followed. The Chair transmits any special instructions to the members.
2. The Chair reports the results of the committee's selection process to the Past President of SSSA.
3. The Chair serves as a member of the Society's General Awards Committee.
4. The Chair submits an annual report as requested by the Society.

E. Presidential Responsibilities:

The SSSA President:

1. Appoints new members to replace those whose terms expire and appoints the Chair of the committee.
2. Cooperates with the committee in its activities, as appropriate or in response to need.
3. Notifies the committee of all deadlines on award selection, annual report, etc.
4. Receives and takes action directly, or by referring to the SSSA Executive Committee and/or Board of Directors, as appropriate, all suggestions and/or recommendations for action from the committee.

F. Description of Award:

The Lloyd R. Frederick Soil Teaching Travel Award is designed to assist top soil science instructors, so they may have a foreign study travel or sabbatical experience. The program will help support the profession of soil science, encourage international teaching experiences and benefit countless students of the instructors participating in the program. Funds for the award are made available through the Agronomic Science Foundation and administered by the Soil Science Society of America. The travel grant is in the amount of \$1000.

G. Award Criteria

The principal criteria for choosing the recipient will be based on a concise proposal of teaching activities to be conducted as part of the program; curriculum vitae; and statement from the intended host institution indicating willingness for such an exchange and extent of its cooperation in the proposed teaching.

H. Format for Nominations:

A format guide, approved by the SSSA Board of Directors or Executive Committee, is issued each year. The Chair and committee members shall receive a copy of this guide at the time it is mailed from the Headquarters Office.

I. Eligibility of Nominations

Nominations for this award are accepted only from individual active members of the Society. Members of the Executive Committee and members of the award committee are not eligible to submit nominations.

J. Eligibility of Nominees:

Membership in the Society is a requirement for this award. Faculty with substantial teaching appointments from the US and abroad will be eligible. Preference will be given to visits or sabbaticals focused on teaching of three to six months. The award allows self-nominations.

K. Team Nominations:

Teams are not eligible to be nominated for this award.

L. Scoring or Ranking Procedure - revise:

Nominations are ranked by all committee members. The total number of award nominees (x) are ranked 1 thru x. Each member's ranking is conveyed to the Chair, who totals the points received by each nominee. The award recipient is the nominee receiving the lowest score. The award need not be presented in a given year if it is judged that nominees do not meet the criteria.

M. Revising Guidelines or Procedures:

The award committee may recommend changes or revisions relative to criteria, description, selection process of recipients, etc., for this award. All recommendations must be approved by the SSSA Board of Directors or the Executive Committee before said recommendations may be implemented. Recommendations may be submitted through the President or directly to the Board of Directors or Executive Committee.

N. Ties and a Deadlocked Committee:

1. The Award Committee is expected to make every effort to break tie votes.
2. If the Award Committee cannot break the tie vote, the Award Committee Chair shall vote to break the tie.